



secondbaptist
WEDDING POLICIES

Congratulations

Congratulations on your upcoming wedding. We want this experience to be one of the happiest moments of your life. Second Baptist Church is pleased that you are considering being married in our church. We would like to make every phase of your wedding one that will be remembered with joy and satisfaction.

The purpose of a church wedding service is to seek the blessing of God upon your union. The desire of your Second Baptist Church family is to make your wedding ceremony a beautiful worship experience. A wedding does not have to be elaborate to be meaningful and beautiful; true meaning and beauty lie in the spirit and attitude of those participating.

This booklet was designed to serve as a guide to facilitate the arrangements for your wedding. This information will help you make the best decisions to create an atmosphere that will reflect the joy of the occasion. We ask that you read this booklet and contact us if you have any questions. The pastor and staff will be glad to offer assistance as you prepare for this joyous occasion.

Our prayer for you is a wedding ceremony at Second Baptist Church that you will never forget, a marriage that will bring you happiness for a lifetime, and a Christ-centered home that will honor the One that brought you together.

Wives, submit to your own husbands as to the Lord, for the husband is the head of the wife as Christ is the head of the church. He is the Savior of the body. Now as the church submits to Christ, so wives are to submit to their husbands in everything. Husbands love your wives, just as Christ loved the church and gave Himself for her to make her holy, cleansing her with the washing of water by the word. He did this to present the church to Himself in splendor, without spot or wrinkle or anything like that, but holy and blameless. In the same way, husbands are to love their wives as their own bodies. He who loves his wife loves himself. For no one ever hates his own flesh but provides and cares for it, just as Christ does for the church, since we are members of His body. For this reason a man will leave his father and mother and be joined to his wife, and the two will become one flesh.

Ephesians 5:22-31

What is marriage?

Marriage is a sacred institution ordained by God. Marriage is always a three-way relationship involving man*, woman*, and God. It should never be entered into lightly or superficially.

Our statement of faith, the Baptist Faith and Message (2000), expresses our fundamental biblical conviction that Christian marriage is, by definition, the spiritual and physical uniting of one man and one woman in an exclusive covenant commitment for their joint lifetime. Christian marriage is God's unique gift to reveal the union between Christ and His Church. As such, our church believes that wedding ceremonies on church property are spiritual observances of worship of God who created this divine institution. The church may decline to make its facilities or ministers available for any wedding if it is determined that one or both of the parties are not biblically and/or legally qualified to marry. Such determinations may be made by the pastor, subject to the direction of the church.

No employee of the church shall officiate at any marriage ceremony at any location unless such marriage is consistent with the above policy statement.

Our Pastors will consider for marriage those people who have personally accepted Jesus Christ and can give adequate testimony of their experience with Him. Outside of Christ, marriage is at best a human struggle. Only in Christ can a marriage ever be what it was intended to be. If one or both persons desiring to be married are not a Christian, a Pastor would be thrilled to present God's plan of salvation so that there can be completeness in Christ.

Our Pastors will not marry a believer with an unbeliever. The two will not be able to have one purpose, one mind, and one lifestyle. It is a direct violation of Scripture to marry a Christian with a non-Christian.

Do not be mismatched with unbelievers. For what partnership is there between righteousness and lawlessness? Or what fellowship does light have with darkness? What agreement does Christ have with Belial? Or what does a believer have in common with an unbeliever?

2 Corinthians 6:14-15

Our Pastors will not marry couples who are presently cohabiting. Sexual relationships without marriage are clearly condemned by God and His Word. As God's representatives, we cannot condone what God condemns and we cannot bless what God will not bless.

Any couple living together who is willing to ask God's forgiveness and repent (which means to change one's mind) and move out while practicing sexual abstinence until the wedding ceremony may have not only God's forgiveness and blessing, but also the church's blessing. If you find yourself involved in this type of relationship and would like a clear perspective from the teaching of God's Word, one of our Pastors would be happy to speak with you.

Because of the demands on the facilities, only attending members of Second Baptist Church or their immediate families may be married at the church.

* "Man" and "woman" as used in this document refers to the condition of being male or female, which is determined by a person's chromosomes, and is identified at birth by a person's anatomy.

Scheduling Your Wedding

The wedding date should be set as far ahead as possible, although we will not schedule a wedding more than one year in advance. We know that everything revolves around 'the date' so we ask you to consider a few things before you select Second Baptist Church.

You must complete the forms located at the back of this book and return them to the church office along with the appropriate refundable deposits. The application must be approved by the church staff before your date is placed on the church calendar.

Please do not make any other date commitments until your date has been confirmed by the church office!

The Second Baptist Church staff reserves the dates of regular events one year in advance. These regular events include such things as Vacation Bible School, Christmas programs and Easter Musicals. Weddings cannot be scheduled during these events because of staging and/or facility usage. As the year progresses, the calendar fills up as the staff reserves additional weekends for new programs and other groups reserve the church building for their group activities.

Weddings may not be scheduled on a Sunday or a Wednesday and must not be scheduled before 10:00 am. Saturday weddings may not be scheduled after 6:00 pm if the reception takes place at another location. If the reception is at Second Baptist, the ceremony may not be scheduled after 4:00 pm. A reception at Second Baptist must end no later than 8:00 pm. We will not schedule more than one wedding per weekend.

Wedding Liaison

Second Baptist Church has a Wedding Liaison to assist you as you plan your sacred wedding ceremony. The Liaison is available to guide you through this planning process and help answer any questions you may have concerning your ceremony, reception, and/or the church facilities. A separate fee is paid to her.

The Liaison will be present at the rehearsal to direct the wedding and help with the general staging. She is familiar with our church and our ministerial staff. If suggested changes arise during the rehearsal, the bride and groom will be asked to make the final decisions — this is their ceremony.

The Liaison will arrive early on the day of the wedding to see that the lights are on for the photographer. She will have an emergency kit supplied with things like needles, thread, Band-Aids, etc. The Liaison will be available to help with any last minute emergencies and will be checking on all the wedding participants. She will be in the lobby before the wedding if needed to help with the entrance of the wedding party and the bride.

After the wedding, the Liaison checks over the church facilities for any forgotten items and remains until the decorations have been removed by either the family or the rental company. The Worship Center must be cleared immediately after the ceremony, even if the reception is held at Second Baptist Church. We must allow time for the sound system to be set up and the room cleaned for Sunday morning worship services.

If the reception is held at Second Baptist Church, the Liaison will be present in the facility.

Minister

Second Baptist Church has a large ministerial staff available to conduct wedding ceremonies in our church. Once the wedding date has been approved, the couple needs to make an appointment with the minister of their choice to schedule counseling sessions. There is no formal charge for church members; however, an honorarium is customary. (For your guidance, a normal honorarium ranges from \$100-\$300.)

Ministers from outside Second Baptist Church of like faith and order may perform the wedding ceremony, provided this has been approved in advance by the Second Baptist Church ministerial staff.

For all couples planning a wedding at Second Baptist Church, pre-marital counseling is mandatory. There should be a minimum of three pre-marital counseling sessions with the officiating minister or a counselor approved by the minister. Marriage is founded on the Word of God and it is the most sanctified of all human institutions. Marriage is one of the most important decisions a man and a woman will ever make. Pre-marital counseling sessions touch on the biblical basis for marriage, communication, finances, intimacy, etc.

It is the responsibility of the bride and groom to obtain the marriage license, and it should be in the hands of the officiating minister at the time of the ceremony. The wedding will not take place if a legitimate marriage license is not available for signatures at the time of the wedding.

Your wedding is a sacred ceremony and in order to maintain the dignity of that ceremony, it is strongly recommended that children under four years of age be used in the ceremony with caution.

Music

We consider a Christian wedding to be a worship service, and it is our desire that all music used at Second Baptist Church contributes toward a meaningful worship experience. Therefore, we insist that all music be sacred in nature and follow the themes of Christian values, lifelong commitment, etc. Instrumental music should be readily identifiable by the congregation as relating to Christian values. The titles and lyrics (or recording) of your choices of songs (vocal and instrumental) must be submitted to the Second Baptist Church Worship Pastor for approval at least two weeks prior to the wedding.

What music do you need?

1. Music should be playing while your guests are being seated, approximately 15 to 20 minutes before the service begins.
2. Music for the seating of the parents and grandparents.
3. Music for the entrance and exit of the wedding party.
4. Special selections to be played or sung during the wedding ceremony.

The bridal couple is responsible for making arrangements with vocalists and instrumentalists, and agreeing with them on any honorarium for their service. The couple is also responsible for acquiring all music to be used in the wedding and at the reception. The vocalists and instrumentalists should arrange a rehearsal time before the wedding rehearsal. It is very important that the musicians and/or vocalists be present at the rehearsal so that entrances to music may be coordinated.

An Audio Technician designated by the church must operate the sound equipment in the Worship Center. Microphones for the vocalist and all audio needs are handled by the Audio Technician. A separate fee, which covers the rehearsal and the wedding, must be paid to the Audio Technician. There will be additional fees for the Audio Technician to operate equipment at the rehearsal dinner and/or reception. If you are using slides and/or video during the rehearsal dinner, wedding or reception it is possible that a separate Visual Technician may be required for an additional fee.

Media Requirements:

- Music in videos or slideshows must also be approved by our Worship Pastor.
- Recorded music should be on one CD or on a flash drive in the order it is to be played.
- All sound and video needs (mics, instruments, recorded music, videos, slideshows, etc.) must be requested on the Facilities Setup Form and submitted no later than two weeks in advance.

Flowers and Decorations

The decorators must contact the church office to schedule times for decorating.

Flowers, candles and other decorations are part of every wedding. At Second Baptist Church, we understand how important these are to the bride and groom. It is the couple's responsibility to make their florist or decorator aware of the policies of Second Baptist Church concerning these decorations.

Some furnishings on the stage may be removed by the custodial staff when possible. A sound technician will move any music and sound equipment. No other furniture should be removed or moved from room to room without permission of the Wedding Liaison. The drum cage, piano, and choir risers must not be moved.

Candles are a fire hazard and should be used with caution. Candles may only be used on stage. Dripless candles are required, and plastic material must be placed beneath all candles/candelabra. Please make sure your decorators follow this rule.

Decorations shall not be attached to the furniture with pins, nails, or tape. Tape is not to be placed on the carpet. Electrical cords cannot be run across the floor and taped down.

Floral arrangements need to be removed from the Worship Center immediately following the ceremony and may be used at the reception. If you wish to donate the flowers following the wedding, they will be separated, arranged in smaller vases and distributed to local nursing homes or shut-ins. Flowers may be stored in the Hospitality Room after the wedding until Monday morning if you are donating them.

We require the use of artificial petals by the flower girl since natural petals leave oil stains on the carpet.

We know that everyone wishes to attend the reception, but the bridal couple must designate someone to see that everything is removed from the Worship Center immediately following the ceremony. The rental company may pick up their items if you do not wish to involve your friends or family in this clean up. The Audio Technician must have time to set up the Worship Center for Sunday morning services. We do not have storage space for your decorations, so please make arrangements for all items to be removed from the building immediately following the ceremony and/or reception.

Rice is not to be used on the property. We suggest you use birdseed or bubbles, but not inside the building or near open doorways leading into the building.

Any additional small tables, podiums, etc. must be requested on the Facilities Setup Form which must be turned in no later than two weeks in advance.

Photographer/Videographer

The wedding is a worship service, and it is expected that the photography/videography will be handled in a dignified manner that will not detract from the service.

Many couples choose to have some of the Worship Center pictures taken before the service. This can be done without the bride and groom seeing each other. Then, pictures with both of them are taken after the wedding ceremony.

Some couples have all of the pictures taken before the ceremony so they can leave immediately afterwards for the reception. You should allow at least two hours for this in order to be done before guests arrive. If you choose this option, we suggest a time when the bride and groom can enter the Worship Center with no one else present. The photographer can be in the Worship Center to catch this moment, or they can be there alone. This is a great time to pray together before the pictures and ceremony begin.

To help speed the photography process, talk to the photographer well in advance of the wedding and make a list of all the special pictures and/or specific groupings of people that you want in your album. Helping your family understand that timely cooperation with the photographer will allow them more time to visit with guests can also speed the process.

Photographers and videographers must provide and operate their own equipment.

Custodian

The church has several custodians and will assign one to your wedding approximately one month before the date. If you are having your reception at 2BC, the custodian will need your Facilities Setup Form no later than two weeks in advance.

The custodial fee does not include clearing tables, washing dishes, or removing decorations. All personal or rental items must be removed by the family or the rental service at the conclusion of the reception.

Rehearsal

The rehearsal is generally held the evening before the wedding. It takes approximately one hour to rehearse properly. Everyone involved in the wedding needs to be at the rehearsal; this includes the bride, groom, bridesmaids, groomsmen, flower girl, ring bearer, ushers, all musicians and vocalists, parents, and grandparents. Because so many people are involved in the rehearsal, it is very important that everyone's time is respected. Please make sure that all parties know the time of the rehearsal.

The rehearsal is the time for the wedding party to become comfortable with the order of service. This is also the time to hear the music and become acquainted with your audio cues for entrances and exits. The sound technician needs to know timing, lighting, microphone settings, etc. Please provide a detailed order of ceremony along with any recorded music to the sound technician. If a member of the wedding party cannot attend the rehearsal, please inform the Liaison and designate a substitute who will stand in and be responsible for instructing the participant prior to the wedding. Be sure to bring the basket for the flower girl and the pillow for the ring bearer so they can practice with what they have to carry.

The parents of the bride and groom sit on the first (or second) row with the grandparents seated immediately behind them. You need to discuss seating with the Liaison if any of the parents or grandparents are divorced and/or remarried so she knows how you want these blended families to be seated. The Liaison can assign seats at the rehearsal without hurting anyone's feelings if this has been addressed ahead of time by the bride and groom.

Before you leave the rehearsal, be sure that everyone in the wedding party knows what time you want them back at the church on the wedding day. If you are taking pictures before the ceremony, allow at least two hours so you can finish the pictures before the guests begin to arrive.

Rehearsal Dinner

The Fellowship Hall is available by reservation for the Rehearsal Dinner. There will be additional fees for the Custodian, Wedding Liaison, and Audio/Visual Technician. The same guidelines for decorators and caterers for the wedding and reception apply to the rehearsal dinner. Everything must be out of the building by 9:00 pm.

Ushers

We recommend one usher for every 50 guests. One of your ushers or special family members should be designated to escort the mothers and grandmothers of the bride and groom. Groomsmen may also serve as ushers.

The ushers need to be at the church at least 30 to 45 minutes before the time of the service so they can begin seating guests. Every woman is escorted to her seat by an usher; if she has a male companion, he follows behind.

The ushers need to know that as you enter the Worship Center, the bride's family sits on the left side and the groom's family sits on the right. The usher should offer his right arm and ask each lady if she is a guest of the bride or groom and seat her appropriately.

Rooms for the Wedding Party

The Counseling Room to the right of the stage may be used by the groom and groomsmen before the wedding. Room 103 just inside the north lobby doors may be used by the bride and bridesmaids. You may bring a small cooler of bottled water only into each room. You may also bring in light snacks; please be careful of furniture and carpet. If there are curling irons, straighteners, etc. in the bride's room they must be placed on heat-resistant surfaces to avoid scorching the furniture and carpet.

Reception

A reception at Second Baptist Church can be held in the Fellowship Hall or Student Center Worship Room or the Worship Building Lobby depending on the number of guests expected. We understand that you will want to decorate your reception area, but several guidelines must be followed. Please be sure your rental service or other decorators know these regulations.

1. Decorations may not be nailed, tacked or taped to the walls or ceiling.
2. Please fill out the Facilities Setup Form for the custodial staff. Tables and chairs will be arranged according to your specifications when possible. If you choose to use the Lobby, please be aware that no existing furniture may be moved. A finalized form should be in the church office two weeks in advance.
3. If music is desired during the reception, the Worship Pastor will need to approve the selections and you will need to contact your sound technician about this additional service. One father/daughter and mother/son or first couple dance will be allowed. No other dancing is allowed on the church premises.
4. If you use the kitchen, all trays, serving pieces and extra equipment must be removed immediately following the reception and the kitchen must be left clean. All leftover food must be removed. If your caterer wishes to use any of the appliances, they must schedule kitchen training with the Wedding

Liaison. Please do not serve blueberries as they create difficult stains. Failure to follow the stated kitchen guidelines will cause you to forfeit your deposit.

No alcoholic beverages are allowed on the premises at any time. No one under the influence of alcohol or drugs will be allowed on the premises.

5. You need to provide people to serve at the reception and they need to arrive in the reception area immediately following the wedding ceremony. We recommend 2 servers for the bride's cake, 1 for the groom's cake, 1 for punch and 1 for coffee. It is also nice to have additional people available to help supply the tables and remove used dishes. Everything must be removed from the building by 8:00pm.

6. The bride needs to make arrangements for all deliveries of equipment and/or cakes and catering items. This includes scheduling unlocking and locking of doors for these deliveries.

Behavior and Attire

It is very important that as a couple you help us protect our church witness. We would ask that you remind your family, friends, and hired providers to respect our facility that is, above all, a House of Worship.

Proper clothing must be worn during the setup and take-down of decorations, the rehearsal, and the wedding ceremony (clothing promoting alcohol, tobacco, profanity, or unbecoming behavior must not be worn).

No smoking is allowed in any of the church buildings. No profanity or unbecoming behavior will be tolerated.

Keys

One key may be checked out from the church office two days prior to the wedding for a \$10 deposit and after all of the appropriate fees have been paid. The person checking out the key is responsible for it until its return.

The key must be returned to the church office no later than 4:00pm on Monday afternoon following the wedding and may not be given to any member of the church staff at the wedding, reception, or on Sunday.

A lost or misplaced key will be replaced by the person signing for the keys at a cost of \$10.

Deposit

A \$100 cleaning/damage deposit per facility requested is required of all wedding parties. An additional \$200 kitchen deposit is required if you plan to use the kitchen. Your deposits will be refunded if the facilities are left in order. The Wedding Liaison or Custodian will inspect all areas used and report whether or not each deposit should be returned.

If you have any questions, please contact Polly Bremer at pollyb@2bc.tv or 501-327-6565.

Wedding Application

Bride: Name _____ Phone _____

Groom: Name _____ Phone _____

Wedding Date _____ Time _____

Rehearsal: Time begins _____ Time ends _____

Rehearsal Dinner: Time begins _____ Time ends _____

Approximate number of people _____

Wedding: Time begins _____ Time ends _____

Approximate number of people _____

Media: Number of Microphones _____ Video (Y) (N)

Instrument(s) _____ Vocalist(s) _____

Reception: Time begins _____ Time ends _____

Approximate number of people _____

Media: Sound (Y) (N) Video (Y) (N)

Number of tables: 6 ft rectangular _____ Round (seats 8) _____

Number of chairs _____

I have received and read the church's wedding policies and agree to cooperate with the provisions of these policies. I understand I must pay deposits separate from the other fees when I turn this application in. Deposits will be refunded if the facilities are not damaged in any way. I understand that all other fees (custodian/wedding Liaison/A/V Tech) are due before the wedding day.

Name _____ Date _____

For office use only:

Date received _____ Date approved by staff _____

Date changes requested _____ Date changes approved _____

- Deposit Collected _____
- Bride Notified of Approval

o Wedding added to Calendar

Facilities Setup Form

Fellowship Hall

Bride and Groom _____

Contact Name/Phone _____

Wedding Date _____ Wedding Time _____

Rehearsal Dinner ____ Start time _____ End Time _____

Number of tables: 6 ft rectangular _____ Round (seats 8) _____ (17 available)

Number of chairs _____

Reception ____ Start time _____ End Time _____

Number of tables: 6 ft rectangular _____ Round (seats 8) _____ (17 available)

Number of chairs _____

Use space below to describe or draw room setup:

Kitchen

Facilities Setup Form

Worship Center Stage

Bride and Groom _____

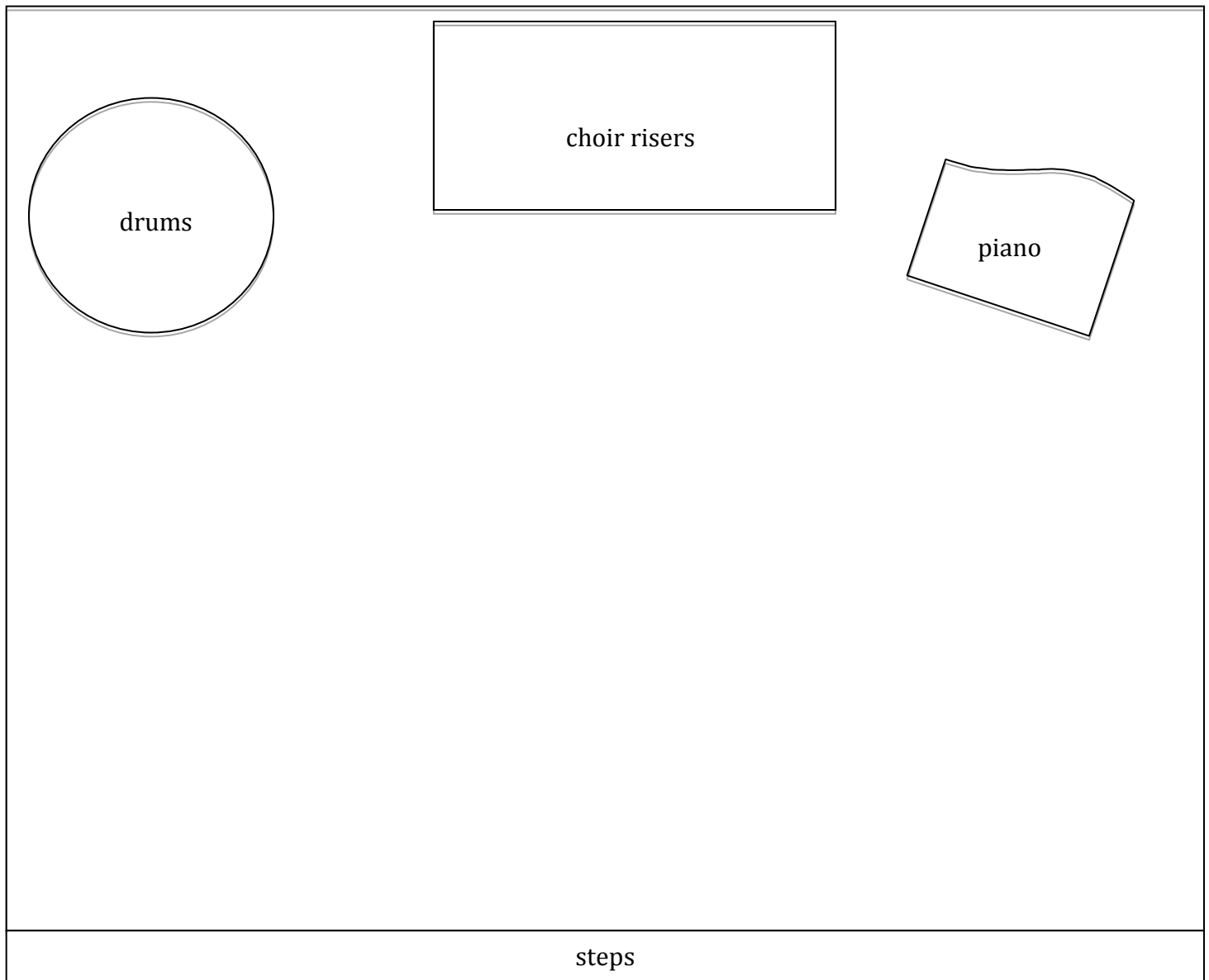
Contact Name/Phone _____

Wedding Date _____

Wedding Time _____

Drums, piano and choir risers cannot be moved

Use space below to describe or draw stage setup:



Facilities Setup Form

Student Center Worship Area

Bride and Groom_____

Contact Name/Phone_____

Wedding Date_____ Wedding Time_____

Reception_____ Start time_____ End Time_____

Number of tables: 6 ft rectangular_____ Round (seats 8)_____ (17 available)

Number of chairs_____ Small tables_____

Audio (mics, instruments)_____ Video/Picture slides_____

Use space below to describe or draw room setup:

	<p style="text-align: center;">Stage Drums may not be removed; some stage equipment may be moved by 2BC staff if requested in advance</p>	
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Facilities Setup Form

Worship Building Lobby

Bride and Groom _____

Contact Name/Phone _____

Wedding Date _____ Wedding Time _____

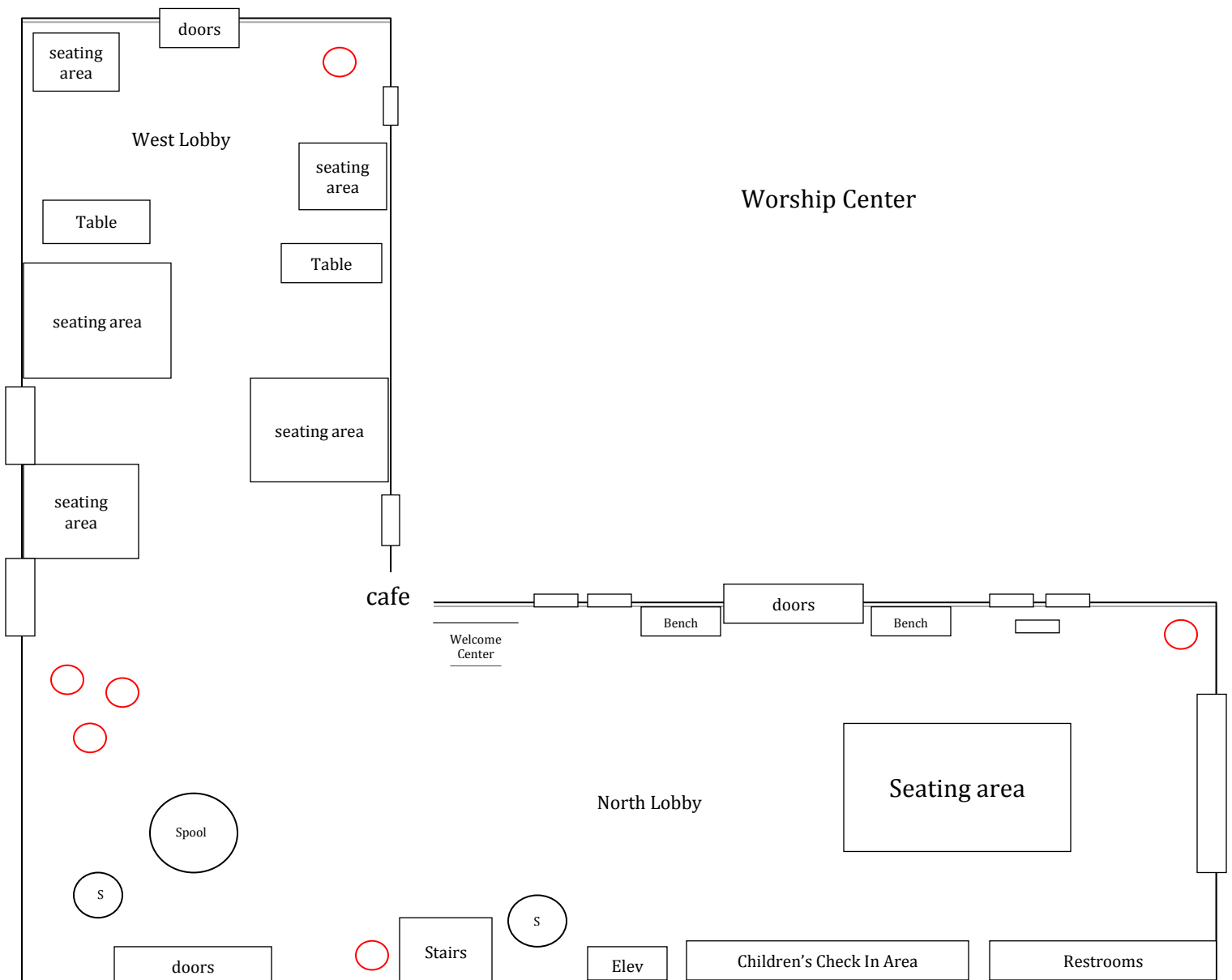
Reception _____ Start time _____ End Time _____

Number of tables: 6 ft rectangular _____ Round (seats 8) _____ (10 available)

Number of chairs _____

No existing furniture (couches, chairs, tables, etc.) may be moved in the Lobby. Bistro tables in red may be moved around in the lobby as needed and put back in place after the wedding.

Use space below to describe or draw room setup:



Wedding Liaison Form

Wedding Date_____

Time_____

Bride_____

Phone_____

Bride's mother_____

Phone_____

Groom_____

Phone_____

Minister_____

Phone_____

Coordinator_____

Phone_____

Custodian_____

Phone_____

Sound Technician_____

Phone_____

Photographer_____

Phone_____

Videographer_____

Phone_____

Rehearsal

Date_____

Time_____

Rehearsal Dinner another location____ at 2BC____

Caterer_____

Rental Company_____

Phone_____

Building open for decorating Date_____

Time_____

Date_____

Time_____

Wedding

Location of guest book_____

Needs_____

Time photos begin_____ Notes_____

Music approved by Worship Pastor (Y) (N)

Wedding Party (first names only)

<u>Bride</u>	escort
Grand Mother_____	_____
Grand Mother_____	_____
Grand Mother_____	_____
Mother_____	_____

<u>Groom</u>	escort
Grand Mother_____	_____
Grand Mother_____	_____
Grand Mother_____	_____
Mother_____	_____

Maid of Honor_____ Best Man _____

Bridesmaid _____ Groomsman _____
Bridesmaid _____ Groomsman _____
Bridesmaid _____ Groomsman _____
Bridesmaid _____ Groomsman _____
Bridesmaid _____ Groomsman _____
Bridesmaid _____ Groomsman _____
Bridesmaid _____ Groomsman _____
Bridesmaid _____ Groomsman _____

Flower Girl _____ Age _____ Ring Bearer _____ Age _____
Flower Girl _____ Age _____ Ring Bearer _____ Age _____
Flower Girl _____ Age _____ Ring Bearer _____ Age _____

Artificial Flowers ONLY

Ushers: _____

Ceremony

Entry Notes: Bride _____ Aisle _____
Groom _____ Aisle _____
Bridesmaids _____ Aisle _____
Groomsmen _____ Aisle _____

Describe use of unity candle/sand/other _____

Describe other elements (poem, prayer, etc.) _____

Number of instrumentalists _____ Location _____

Microphone(s) _____ Music Stand(s) _____

Number of vocalists _____ Location _____

Microphone(s) _____ Music Stand(s) _____

Music media: CD__ flash drive__ Video media: CD__ flash drive__

Person responsible for removing decorations from Worship Center:

Name _____ Phone _____

Reception

another location _____ at 2BC _____ caterer _____
fill out Facilities Setup Form _____

Rental company _____ Phone _____

Building open for decorating

Date _____ Time _____

Wedding Fees

Required Deposits – must be paid in the 2BC office at the time the wedding is scheduled

*Refundable Deposit	\$100 (per facility use)
**Kitchen Deposit	\$200
Key Deposit	\$10

Facilities Use Fees

All fees must be given to the Wedding Liaison payable to 2BC before the wedding date.

Rehearsal Dinner:

Custodian	
Fellowship Hall	\$100
Student Center Lobby	\$100
Wedding Liaison	\$50
Audio Technician (<i>if needed</i>)	\$25/hour
Visual Technician (<i>if needed</i>)	\$25/hour

Wedding:

Custodian:	
Worship Center	\$200
Student Center	\$250
Wedding Liaison	\$150
Audio Technician (rehearsal/wedding)	\$150 (for up to 3 hours)
Additional time	\$25 (per hour)
Visual Technician (<i>if needed</i>)	\$25 per hour

Reception:

Custodian:	
Fellowship Hall	\$150
Worship Building Lobby	\$150
Student Center	\$250
Student Center Lobby only	\$150
Wedding Liaison	\$75
Audio Technician	\$25 per hour
Visual Technician (<i>if needed</i>)	\$25 per hour

The above fees may be adjusted at the discretion of Second Baptist Church.

*Refundable deposit will be held until after the wedding to insure none of the facilities have sustained any damage.

**Kitchen deposit will be held until after the wedding to insure that the kitchen has been cleaned properly.

SECOND BAPTIST CHURCH
FACILITY USE AGREEMENT/HOLD HARMLESS

I, _____, acknowledge that I have requested the use of facilities owned by Second Baptist Church, Conway, Arkansas and as a part of that request I hereby agree to reimburse said Second Baptist Church for any damages that may occur as the result of this usage.

I further agree that during the use of said facilities, I agree to hold harmless Second Baptist Church from any liability that may arise during my usage of said facilities and warrant to defend Second Baptist Church from any claims that may arise from my usage of said facilities.

Signed this ___ day of _____, 20__

Parent/Guardian/Responsible Party Signature



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